

**Minutes of the Building Committee (Roof Project) Meeting on Thursday, December 11, 2014**

**Members of the Building Committee for the VES Roof Project: *Present***

**Barbara Gileau** (Chair)

**Art Ivanick**

**Ron Millovitsch**

**Paul Ricard**

**Jo-Anne Weir**

**Al Jacunski** - Architect

**Adam S. Burrows** - Superintendent of Schools

Barbara Gileau called the meeting to order at 3:37PM

Citizen comments: None

Jo-Anne Weir made the motion and Art Ivanick seconded to approve the minutes of the 11-13-14 Minutes.

Adam Burrows reviewed the procedures for documenting expenditures and how the Town of Voluntown has traditionally structured the process of payments for projects

Paul Ricard reported the two recent roof leaks due to excessive rain: (1) outside the art room and this past week we had no leaks; and, (2) outside the Science room. He brushed some stones aside on the roof and re-routed the water and the leak stopped. He also caulked some windows with some smaller leaks.

Al Jacunski distributed a schematic drawing of the roof and noted 43,320 square feet of roof for the project. He distributed the preliminary Construction Budget Cost Estimate: \$66,309 for "ineligible" expenses, and \$1,079,995 for current projected costs eligible for 63.93% reimbursement from the State of Connecticut. The current "estimated" cost to the Town of Voluntown is \$455,863. These numbers may change as additional testing is completed and the Building Committee reviews additional information.

The projected timelines for meeting state requirements include holding a Town Meeting in late January or early February. Town Meeting approval will authorize the process to submit an ED049 Form to the School Facilities Unit of the State Department of Education (SDE) for their review and approval of our roofing project to be complete during the summer of 2015.

The next meeting is scheduled for Thursday, January 22, 2015 at 3:30PM in the central office meeting room and suggested agenda items include: contract with the architect, roof assessments, roofing systems, cost analysis, draft of resolution for Town Meeting and confirmation of the meeting date, draft of an ED049, and other items as needed.

Motion to adjourn was made by Art Ivanick. Paul Ricard seconded. The meeting adjourned at 4:59PM.

*Minutes respectfully submitted,  
Adam S. Burrows*

**Public Comment Disclaimer**

*The Building Committee welcomes public participation and asks that speakers please limit their comments to five minutes. Speakers may offer objective comments that concern them. To protect impartiality the Building Committee will not respond to comments made during public comment, except to clarify issues. When appropriate, district administration will follow-up at a later point in time.*